MINUTES OF THE CLEARWATER TOWNSHIP ANNUAL MEETING - Unapproved
March 11, 2014

Clerk Jean Just called the annual meeting of the Town of Clearwater to order at 7:30 p.m. on Tuesday, March 11, 2014, at the Clearwater Town Hall. Approximately 16 residents were present. After the Pledge of Allegiance was recited, nominations were asked for a meeting moderator. Jean Just nominated Candy Samuelson, seconded by Dan Mol. Candy Samuelson was elected as meeting moderator.

The moderator read the prepared agenda. Moderator asked for a motion to waive the reading of the March 12, 2013 minutes as printed copies were available. Sharon Lee moved to waive the reading of the minutes, seconded by Bandon Hanebuth. Motion carried. The moderator asked for any questions, errors and omissions in the minutes. Hearing none, the moderator asked for a motion to approve the minutes. Sharon Lee moved to approve the minutes as presented, seconded by Wally Westerberg. Motion carried.

The moderator asked for a motion to waive the reading of all checks written and received since a copy of the checks had been made available at the meeting. Dan Mol moved to waive the reading of the checks, seconded by Jim Lee. Motion carried.

The treasurer read a synopsis of the treasurer's report. Bruce Sobotta moved to approve the report as presented, seconded by Sam Samuelson. Motion carried.

Moderator read and explanation of the Funds:
Town Revenue Fund covers all township government function expenses. Expenditures include town board expenses, all election expenses, legal and professional services, wages for town board members, telephone, town hall maintenance, insurance, postage and office supplies, internet service, township assessors' expense and recycling.

Road and Bridge Fund covers expenses related to road, building and maintenance. Expenditures include wages for our road maintenance supervisor and additional part time help, payroll taxes and PERA, fuel, dust control, gravel, gravel hauling, equipment maintenance and repair, signage, culverts, utilities maintenance building, and small road projects.

Fire Fund covers fire contract with the City of Clearwater.

Road & Building Project Fund is used for High Cost expenditures specifically related to road and building projects

Equipment & Building Fund is used for expenditures specifically related to building and new road equipment.

Fire Fund report 2013 – Greg Verootis – Clearwater Fire Department

Fire department received 212 calls of which 47 were for the township. The Budget for 2015 is set at 58,667.56 for 2015 which is a very slight increase from 2014.

Majority of the calls are Medical calls – coming in at 122 calls for the year. Clearwater & Lynden Township received about the same number of calls in 2013. There was 1 building fire and one vehicle fire in Clearwater Township this year.

Summary and Review of 2013- Dan

Road & Bridge Fund:

1) Salaries Road Maintenance Supervisor & Part Time Help:
   Summer (May-Sept) $24,828; Winter (Oct – Apr) $26,275
   Building & Ground Maintenance person: $1,932
   **under budget due to no rain & low snow totals

2) Spread 10,000 yds. of gravel ($47,780 -gravel and $32,434 Hauling: Total $80,214)

3) Applied 49,469 gallons of calcium chloride $49,780

4) Insurance for Road & Bridge equip/work comp etc.. $7,223

5) Fuel, Gas & Oil: $9,103

6) Outside Hire & Equipment Rental: $6,774

7) Wright county – Township road signing project – all signs in the Township were updated and replaced. Township is now responsible for all maintenance and replacement. Total cost for project was $7,934

8) Additional Gravel was applied to 150th street from Grover to Fillmore.

Equipment & Building Fund:

Transferred $75,000 from the Road & Bridge fund to the Building & Equipment fund
Balance is now at $80,038

Road & Building Project Fund:

Transferred $225,000 from the Road & Bridge Fund to the Road & Building Project Fund
Balance is now at $280,961

Town Revenue Fund:

1) Town Board Salaries, PERA, Payroll taxes - $20,155

2) Election Expense- election judges, printing, public notices - $388

3) Assessors Contract- $12,064

4) Insurance- $1,923

5) Library $1,500

6) Web Page $700.00

7) Legal Services $1,005

8) Recycling Contract $15,997 – Spring Clean Up $2,483 Received $3,208 reimbursed from County for Recycling; Average of 347 stops each month (up by 25% last year); 97.57 tons picked up (down slightly last year)

2014 Spring Clean-Up Day is scheduled for May 17, 2014

Planned Expense for 2014- Bruce

1) Spread 10,000 yards of gravel (1/2 paid in 2013 $27,300)

2) Hauling of gravel - Quote Accepted from Bjorklund
10,000 yards from Annandale Rock Products $4.38 per cubic yard ($43,800)

3) Apply 54,000 gallons of Magnesium Chloride 30%
Quote accepted from Central Minnesota Dust Control @ .85/gal ($45,900)

4) Payment for 1/2 gravel for 2014 - ($27,300) & 1/2 gravel for 2015 - Price not yet set

5) Beginning stages of updating the safety conditions of Illsley from 125th intersection to end of township. This project will be a 1 – 2 year project working with the Minnesota Department of Natural Resources.

6) Seal coating Bridge on Grover from Gowan Ave.

7) Fix front entry water issue

John Notsch asked if we have done any traffic studies on Illsley and if there have been any accidents. Dan Mol indicated that the Fire Truck had gone off one of the corners when it met a vehicle on the corner. Bruce Sobotta indicated they have not done any traffic studies as of right now and they are in the beginning stages and will be talking with the Minnesota DNR.

Looking Ahead to 2015 and beyond- Dave

1) Possible Road Projects for 2015
Will be based on future road review

2) Possible Equipment needs: Mower for ditches & Sander

3) Plan to spread 10,000 yds. of gravel and 60,000/gal Chloride (price not set yet)

4) Mississippi Oaks (Eldridge & 162nd) – Shared Town Line Road with Silver Creek Township. Estimating updating/resurfacing will need to be done on the blacktop within the next 3-4 years.

5) Clearwater Township has 36 miles of roadway and is about half the size of neighboring townships with the same needs for maintaining the township roads.

6) Levies for 2015 – Nelson indicated that we feel that we can continue to operate with no increase in the levies and the board is recommending that the levies remain where they are currently at.

Wally Westerberg gave an updated on the town Library and again asking for a donation from the Clearwater Township. Clearwater Township is giving $2000 in 2014, they are asking if we can do that again this year. City of Clearwater does contribute most of the funds to keep the library running. Expenses went up $1000 from the prior year. Brandon Hanebuth made a motion to donate $2000 in 2015 to the Stickney Crossings Library, John Notsch seconded the motion. Motion carried by a unanimous vote.

With no other new business Candy Samuelson asked for a motion to set the Town Revenue levy for 2015. The Township Board is asking for $85,000 which is no change from 2014. Sam Samuelson made a motion to set the Town Revenue levy at $75,000 and get rid of the recycling. With no second the motion died. Discussion took place regarding the recycling numbers and even though more are participating the amount people are recycling had gone down.
Sharon Lee made a motion to set the Town Revenue levy at $85,000 for 2015, Bruce Sobotta seconded the motion. Motion passed with 14 in favor and 2 against.

Candy Samuelson asked for a motion to set the Road and Bridge levy for 2015. The Township board is asking for $330,000 which is no change from 2014. Jim Lee made a motion to set the 2015 Levy for the Road and Bridge fund at $330,000, Dan Mol seconded the motion. With no further discussion the motion was carried by a unanimous vote.

Candy Samuelson asked for a motion to set the Fire Fund levy for 2015. The Township Board is asking for $58,500 which is no change for 2014. Dave Nelson made a motion to set the 2015 Levy for the Fire Fund at $58,500, Jim Lee seconded the motion. With no further discussion the motion was carried by a unanimous vote.

Moderator asked for a motion to set the time & place of the March 10, 2015 Annual Meeting. Bruce Sobotta made a motion to set the 2015 annual meeting for 7:30pm at the Clearwater Township Hall. John Notsch seconded the motion. Motion carried unanimously.

Sam Samuelson moved to adjourn the meeting. Bruce Sobotta seconded. Meeting adjourned.
Time: 8:08 p.m.

Jean Just, Clerk

Candy Samuelson, Meeting Moderator