

MINUTES OF THE CLEARWATER TOWNSHIP ANNUAL MEETING - Unapproved March 14, 2017

Clerk Jean Just called the annual meeting of the Town of Clearwater to order at 7:30 p.m. on Tuesday, March 14, 2017, at the Clearwater Town Hall. Approximately 22 residents were present. After the Pledge of Allegiance was recited, nominations were asked for a meeting moderator. Rose Thelen nominated Wally Westerberg. Langenbacher seconded the motion. Wally Westerberg was elected as meeting moderator.

Moderator read the prepared agenda & asked for approval. John Notsch made a motion to approve the agenda as presented, seconded by Bill Langenbacher. Motion carried. Moderator asked for a motion to waive the reading of the March 8, 2016 minutes as printed copies were available. Jamie Albrecht moved to waive the reading of the minutes, seconded by Blayne Leuthard. Motion carried. Moderator asked to approve or amend the minutes. Bill Langenbacher moved to approve the minutes as presented, seconded by Jamie Albrecht. Motion carried.

Moderator asked for a motion to waive the reading of all checks written and received since a copy of the checks had been made available at the meeting. Jamie Albrecht moved to waive the reading of the checks, seconded by Ron Schabel. Motion carried.

The treasurer read a synopsis of the treasurer's report. Jamie Albrecht moved to approve the report as presented, seconded by Ron Schabel. Motion carried.

Moderator read and explanation of the Funds & Review of expenses current & future:

The residents of Clearwater Township will be voting on a budget for the year of 2018. The township is in good financial condition, as of December 31, 2016 there is a balance of \$163,707.41 in Town Revenue Fund, \$341,975.06 in Road and Bridge Fund, \$3,208.60 in Fire Fund, \$114,038.29 in Equipment Fund, and \$39,680.58 in the Road Project Fund. A total of \$662,609.94 in checking and savings accounts.

Copies of the proposed levies for 2018, list of Receipts and Disbursement for 2016 are available.

Town Revenue Fund covers all township government function expenses. Expenditures include town board expenses, all election expenses, legal and professional services, wages for town board members, telephone, town hall maintenance, insurance, postage and office supplies, internet service, township assessors' expense and recycling.

Road and Bridge Fund covers expenses related to road, building and maintenance. Expenditures include wages for our road maintenance supervisor and additional part time help, payroll taxes and PERA, fuel, dust control, gravel, gravel hauling, equipment maintenance and repair, signage, culverts, utilities maintenance building, and small road projects.

Fire Fund covers fire contract with the City of Clearwater.

Road Project Fund is used for High Cost expenditures specifically related to road projects.

Equipment & Building Fund is used for expenditures specifically related to building and new road equipment.

Summary and Review of 2016

Road & Bridge Fund

- 1) Salaries Road Maintenance Supervisor & Part Time Help: \$42,190
- 2) Spread 10,000 yds of gravel: (\$34,106.21 Gravel and \$33,015 Hauling: Total \$67,121)
- 3) Applied 44,000 gallons of magnesium chloride: \$38379.50
- 4) Insurance for Road & Bridge equip/work comp etc. \$6,405
- 5) Fuel, Gas & Oil: \$5,682
- 6) Outside Hire & Equipment Rental: \$17,839
- 7) Purchase of new Lawn Mower \$6,000
- 8) Road Projects \$198,787 (Illsley Ave); \$120,563 (Chip Seal 125th/Hart/140th)

General Fund

- 1) Town Board Salaries, PERA, Payroll taxes: \$18,467
 - 2) Election Expense- election judges, printing, public notices: \$4,248
 - 3) Assessors Contract: \$11,833
 - 4) Insurance: \$2,668
 - 5) Library: \$2,000
 - 6) Legal Services: \$3,846
 - 7) Recycling Contract: \$24,877
- Received \$3,148 reimbursed from County for Recycling; Out of a possible 1,131 stops, the township averaged 949 stops; 84 tons of recycling picked up for the year

2017 Spring Clean-Up Day is scheduled for May 20, 2017 (7:30am – Noon)

Fire Fund info:

Runs for 2016 in Clearwater Township were 63 out of the 241 calls; Over a 3 year period Clearwater Twp. receives 25% of the calls; Lynden Twp. is at 21.94% & the City of Clearwater is at 53.06%.

Clearwater Township's portion of the Fire Budget is \$58,931.01 payable in 2018

Planned Expense for 2017 & 2018

- 1) Spread gravel as needed (7,000yards allocated for 2017)
- 2) Hauling of gravel
- 3) Apply Chloride

Possible Short Range & Long Range Road Projects:

- 150th Street from Ferman Ave to Grover Ave – this is a town line road and would be shared with Silver Creek Township (frost boil issues)
- Elder Ave from Co Rd 75 – 156th/160th Streets – this is a town line road and would be shared with Silver Creek Township (reshaping)
- 162nd Street (Mississippi Oaks) – this is a town line road and would be shared with Silver Creek Township (crack fill/seal coating)
- 150th Street just west of Grover Ave (approx.. 480 feet of inslope upgrade)
- Huber Ave, approx. ½ mile west of Co Rd 7 (culver work and inslope upgrade)
- 163rd Street Rays Addition (ditch inslope work – possible chip seal project)
- Re-align corners on Fillmore Ave
- Grover Ave from Freeway bridge to 155th street (ditch improvement and road re-alignment)

- 150th Street from town line corner to Grover Ave & North on Grover to 155th St. (ditch work and road rework)
- Huber Ave at 150th St, (inslope upgrade)
- 125th street from Hart Ave (frost boils)

Possible Chip Seal Projects:

- 148th Street from Hwy 24 east to Huber
- 163rd Street from Hwy 24 west to and including Rays Addition (Not dead ends)
- Greer Ave, North end of Sugar Lake
- Iten Circle, just off of Co Rd 40
- 150th Street, from Huber Ave east to existing blacktop near Hasty

Possible Town Hall Maintenance repairs and improvements:

- Improvements at the hall east door to address ice build-up issues
- Floor cracking/water issue at hall south doors
- New carpet in main hall room and clerk's office
- Outdoor sign at southeast corner of building
- Improved parking lot lighting
- Hall window repair
- Update lighting in Maintenance Shed

Possible Equipment needs:

- Mower for ditches

(There is a full list and exhibits w/ the locations online under the January 24th, 2017 meeting minutes)

SET LEVIES FOR 2018: Boards Recommendation

Town Revenue- \$84,000 (9.7% decrease)

This results in a 2% decrease in the overall budget

Road & Bridge Fund- \$330,000 (remain the same)

(Board's recommendation is based on the need to continually increase the Townships project & equipment fund)

Fire Fund - \$59,000 (remain the same)

Special Reports:

John Schmidt & Ryan Sims from Clearwater Fire Department

Fire department gave a report indicating that the fire department now has a rescue truck, two engines with higher water capacity, two grass pickup trucks and a tender that holds 3,000 gal. of water. About 80% of calls are medical calls, total calls in Clearwater Township was 63 in 2016. The fire department services the City of Clearwater, Lynden & Clearwater Township. They are at about 30 firefighters.

Clearwater Library - The town Library is asking for a donation from the Clearwater Township. Clearwater Township gave \$2000 in 2017; they are asking if we can do that again for 2018. Items checked out in 2016 were 36,457 which is a slight increase. City gives $\frac{3}{4}$ of the budget and the rest is donations from the townships. Bill Langenbacher made a motion to donate \$2000 in 2018 to the Stickney Crossings Library; Blayne Leuthard seconded the motion. Motion carried by a unanimous vote.

Westerberg indicated that the board recommendation for the 2018 levies is as follows:

- **Town Revenue/General Fund recommendation is \$84,000 (9.7% decrease)**

Brandon Hanebuth made a motion to set the Town Revenue/General Fund at \$84,000 for 2018; Jamie Albrecht seconded the motion. With no further discussion the motion was carried by a unanimous vote.

• **Road & Bridge Fund recommendation is \$330,000 (no increase)**

Blayne made a motion to set the Road & Bridge Fund at \$330,000. Jamie Albrecht seconded the motion.

John Notsch asked about brush cutting and do we have a comprehensive plan on what we are going to be cutting. Cutting 33ft from the center line of the road seems to be a lot. Do we have the road surveyed so that we are making sure we are not cutting outside of the right of way? Langenbacher indicated that not all roads are surveyed and the right of way is as far as we throw the snow. When looking at brush cutting they do not always go back the 33ft. it is looked at based on what obstructs with snowplowing, or visibility on intersections.

Abe Maier asked about chloride indicating that it makes the roads slippery when it rains. Langenbacher indicated that it is more than just a dust control it does hold the roads together. Miller stated the bard has talked about it and there is a fine line. Much of it depends on the amount of traffic and the weather. When we have dry conditions it will hold the road together. Type of soil can also play a part in it. Maier asked if there was another product that could be used, the board was not aware of any. Town Residence asked about chip sealing and how long it took to recover the cost once they chip seal a road and when other roads would be looked at. Miller indicated the recovery time is about 4 – 5 years; they will be looking at traffic counts again this year and what kind of prep work the road would need in order to chip seal. A group of residence asked about 160th & Elder and if that would be a consideration and if it is not in the budget would the township look at assessing the property owners if they wanted it done. Langenbacher indicated they have not assessed in the past, not that it couldn't happen but the township has not done it. The budget at this time is not large enough to chip seal every year. Thelen stated that some of these projects are in limbo at this point and that there was a special meeting held to discuss future projects in January. Langenbacher indicated they have to do some work with culverts on 150th street as part of the road is falling apart. There are inslope issues that will also be looked at. Miller stated that 150th street is being looked at; however, it is a large project that will take a lot of funds. They will be working with Silver Creek Township and having meetings to discuss how to move forward. Some residence asked if we should consider increasing the levy to help fund some of the larger projects including chip sealing more roads. Miller indicated they will continue to have meetings and plan for future road projects. With no other discussion the motion was brought for a vote. Motion passed to set the Road & Bridge levy at \$330,000 for 2018 with 4 opposed.

• **Fire Fund recommendation is \$59,000 (no increase)**

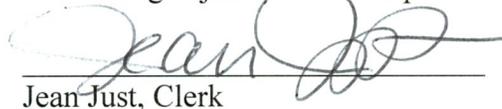
Scott Miller made a motion to set the Fire Fund at \$59,000 for 2018; Ron Schabel seconded the motion. With no further discussion the motion was carried by a unanimous vote.

Moderator asked for a motion to set the time & place of the March 13, 2018 Annual Meeting. Langenbacher made a motion to set the 2018 annual meeting for 7:30pm at the Clearwater Township Hall. Barry Kukowski seconded the motion. Motion carried unanimously.

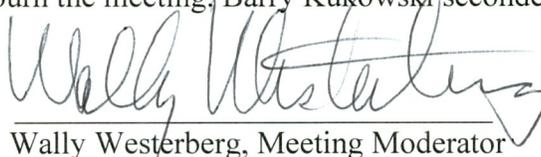
Moderator asked if there was any additional business from the floor:

With nothing else, Abe Maier moved to adjourn the meeting, Barry Kukowski seconded.

Meeting adjourned at 8:55 pm.



Jean Just, Clerk



Wally Westerberg, Meeting Moderator