

CLEARWATER TOWNSHIP
AGENDA
May 4, 2020 **UNAPPROVED**

CALL MEETING TO ORDER - 7:30 P.M.
PLEDGE OF ALLEGIANCE
CONSENT AGENDA

Those items under Consent Agenda are considered to be routine by Township Board and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Supervisor so requests, in which event, the item will be removed from the consent agenda and be considered during the regular agenda

- Approval of the Agenda
- Approval of the following Meeting Minutes:
 - Regular Meeting April 6, 2020

TREASURER'S REPORT

GUEST/PUBLIC COMMENT

*This is a **courtesy** extended to persons wishing to address the Board, who are not on the agenda. No more than one (1) public comment form per citizen will be accepted per meeting. A completed Public Comment form must be presented to the Clerk prior to the meeting. Your presentation will be limited to **three (3) minutes**.*

REGULAR AGENDA:

- Tom Mills – Lot split #204-000-182400 (15766 Grover Ave NW)
- Spring Clean Up Day – June 20, 2020; Newsletter Review
- Fire Contract Information
- Correspondence /Meeting Reminders
 - WH Electric converting to underground in Fish Lake Shores

ROAD MAINTENANCE REPORT- MIKE LUDENIA

- 140th Street Chip Sealing Dead Ends (letter from Sprague)

PRESENT CLAIMS FOR PAYMENT
ADJOURNMENT

CLEARWATER TOWNSHIP
MINUTES
April 6, 2020 **UNAPPROVED**

April 6th, 2020 Meeting was held by Telecommunication

Langenbacher called the meeting to order @ 7:30 P.M April 6, 2020.

Board members present: Chairman Bill Langenbacher, Supervisor Scott Miller, Supervisor Rose Thelen, Clerk Jean Just, and Treasurer Cassy Kenning

Guests logged in by telecommunication: Sharon Lee, John Notsch, Greg Roisen

Approval of the Agenda: Thelen made a motion to approve the agenda as presented. Miller seconded the motion. Motion approve unanimously.

Approval of the following Meeting Minutes:

Miller made a motion to approve the March 9, 2020 meeting Minutes. Thelen seconded the motion. Motion approved unanimously.

TREASURER'S REPORT: Miller made a motion to approve the treasurer's report. Thelen seconded the motion. Motion approved unanimously.

GUEST/PUBLIC COMMENT: NONE

REGULAR AGENDA:

- Greg Roisen 15871 Forsythe Ave NW, Road Setback Variance for Garage
Roisen presented his plan to build a 26'x32' garage that would be 20' from the edge of the traveled road (Forsythe Ave NW). Discussion as to how much fill would be needed and if the two parcels are combined. Roisen indicated that the parcels cannot be sold separately as the septic is on both properties.
Miller made a motion to recommend approval to Wright County for the construction of a 26'x32' garage to be 20' from the traveled road.
- Spring Clean Up Day - Do we cancel
Town Board has decided to postpone the Clean-up day until June 20th, 2020.
- Fire Contract Information
No additional information received, will check with City as to when they are going to meet.
- Correspondence /Meeting Reminders
 - 2020 Open Book Meeting for Board of Appeal & Equalization: Cancelled
 - Town Law Review - MAT April 16th, 2020; Cancelled

ROAD MAINTENANCE REPORT- MIKE LUDENIA

- 140th Street Chip Sealing; Langenbacher indicated that he would like to check into Chip Sealing the two dead ends off of 140th street that were not done when the first layer was done. Board would like Ludenia to see about getting a quote to have those two dead ends done.

- Received quote from Astech to Seal Coat and Crack Fill the township parking lot for a total of \$6,580.50. This would be for the already paved parking area. Miller made a motion to accept the quote for \$6,580.50 to seal coat and crack fill the township parking lot. Thelen seconded the motion. Motion passed unanimously.
- Someone had asked about a driveway culvert that is pushing up, Ludenia indicated that as far as he knows we do not replace any driveway culverts. Miller will let the property owner know and if he would like to have the township get it for him we can.

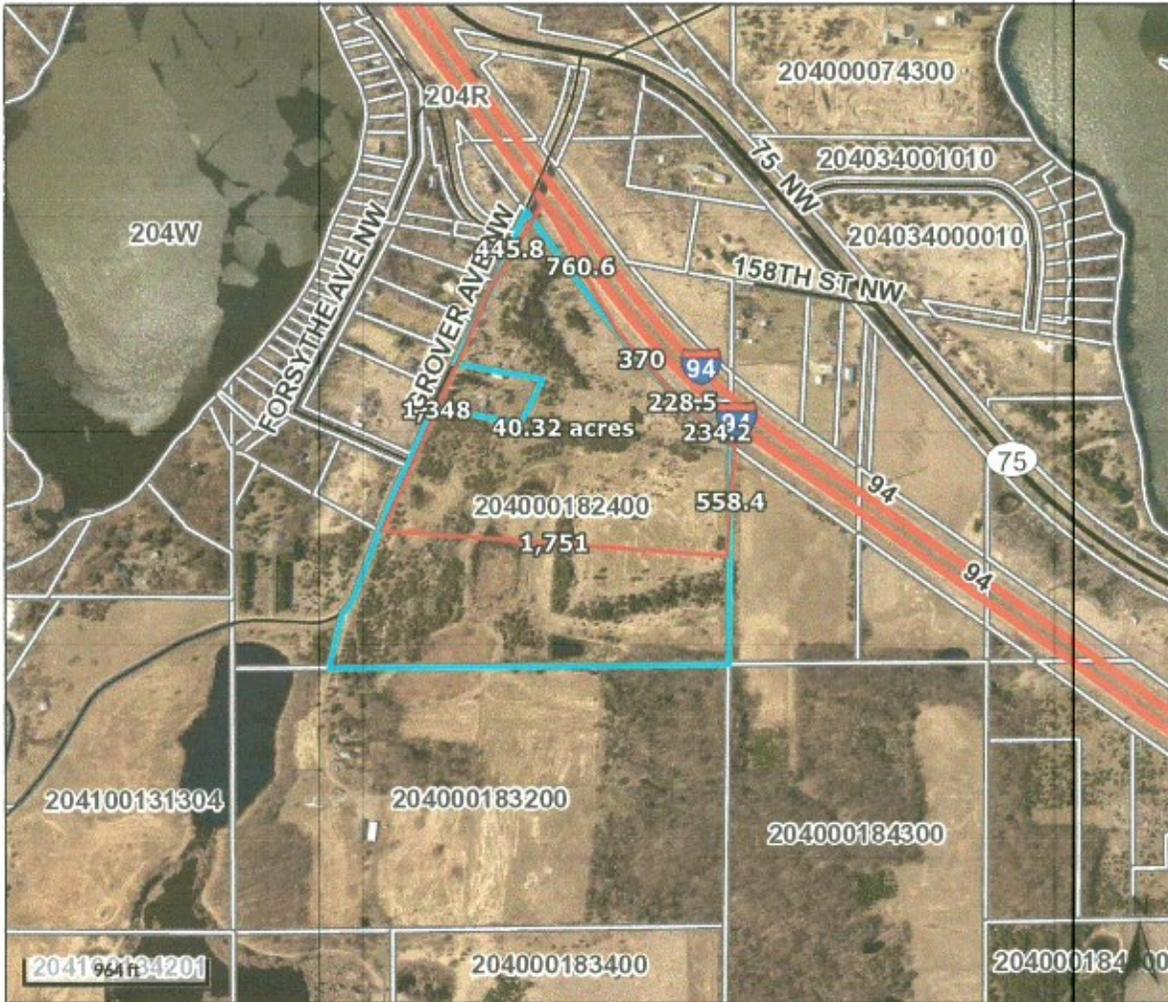
Review of Bills: A motion was made by Miller and seconded by Thelen to pay claims covered by checks #10634-10654 and eft 040620, eft 040620e, eft 040620f, eft 040620p, eft 040620s, eft 040620t. Motion carried by a unanimous vote.

Thelen moved to adjourn Miller seconded the motion. Motion carried by a unanimous vote, the meeting was adjourned at 8:05 pm.

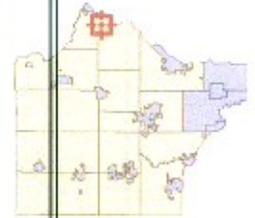
Jean Just, Clerk

Bill Langenbacher, Chair

Date



Overview



Legend

Roads

- CSAHCL
- CTYCL
- MUNICL
- PRIVATECL
- TWPCL

Highways

- Interstate
- State Hwy
- US Hwy

City/Township Limits

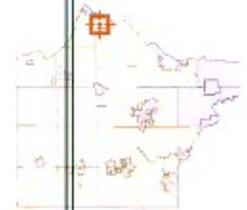
- c
- t
- Parcels

Parcel ID	204000182400	Alternate ID	n/a	Owner Address	MILLS, THOMAS G & KAREN M
Sec/Twp/Rng	18-122-026	Class	101 - AGRICULTURAL		15766 GROVER AVE NW
Property Address		Acreage	65.43		CLEARWATER, MN 55320
District	2001 TOWN OF CLEARWATER 742				
Brief Tax Description	Sect-18 Twp-122 Range-026 UNPLATTED LAND CLEARWATER TWP1 65.43 AC TH PRT OF GOV LT3&S1/2 OF NW1/4 DES BEG SE COR OF S1/2 OF NW1/4 TH N89D45'36"W ALG S LN TO PT 488.37FT E OF SW COR TH N14D21'20"E 289.25FT TO CTRLN OF TWP RD TH NELY ALG CTRLN BE NONTAN CRV CONCV TO NW RAD 220.01FT & CTRL AGL OF 29D03'06" 111.56FT SD CRV BRS N35D35'21"E TH N21D03'43"E ALG CTRLN TAN TO SD CRV 526.01FT TH N25D10'03"E ALG CTRLN 515.71FT TH S79D36'55"E 454FT TH N26D56'06"E 249.98FT TH N79D36'35"W 454FT TO CTRLN OF RD TH N27D17'03"E ALG CTRLN 510.42FT TH N24D15'43"E ALG CTRLN TO SLY R/W OF I-94 TH ELY & SELY ALG R/W TO E LN OF S1/2 OF NW1/4 TH S TO POB				
	(Note: Not to be used on legal documents)				

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Overview



Legend

- Roads**
 - CSAHCL
 - CTYCL
 - MUNICL
 - PRIVATECL
 - TWPCL
- Highways**
 - Interstate
 - State Hwy
 - US Hwy
- City/Township Limits**
 -
 -
- Parcels

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Brief Tax Description	Sect-18 Twp-122 Range-026 UNPLATTED LAND CLEARWATER TWP 1 65.43 AC TH PRT OF GOV LT 38 S1/2 OF NW1/4 DES BEG SE COR OF S1/2 OF NW1/4 TH N89D45'36"W ALG S LN TO PT 488.37 FT E OF SW COR TH N14D21'20"E 289.25 FT TO CTRLN OF TWP RD TH NELY ALG CTRLN BE NONTAN CRV CONCV TO NW RAD 220.01 FT & CTRL AGL OF 29D03'06" 111.56 FT SD CRV BRS N35D35'21"E TH N21D03'43"E ALG CTRLN TAN TO SD CRV 526.01 FT TH N25D10'03"E ALG CTRLN 515.71 FT TH S79D36'55"E 454 FT TH N26D56'06"E 249.98 FT TH N79D36'35"W 454 FT TO CTRLN OF RD TH N27D17'03"E ALG CTRLN 510.42 FT TH N24D15'43"E ALG CTRLN TO SLY R/W OF I-94 TH ELY & SELY ALG R/W TO E LN OF S1/2 OF NW1/4 THS TO POB				
	<i>(Note: Not to be used on legal documents)</i>				

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Clearwater Township News

15015 State Highway 24
Clearwater MN 55320
PHONE: 320-558-4011

E-MAIL: clearwatertwp@frontiernet.net
www.clearwatertownship.org

Board Members

Bill Langenbacher, Chair
Scott Miller, Vice Chair
Rose Thelen, Supervisor
Jean Just, Clerk
Cassie Kenning, Treasurer

**Town Board Meetings are held the 1st Monday
of the Month @ 7:30 pm**

Any person wishing to be placed on the agenda should
contact the clerk at least 4 days prior to the meeting date.

**CLEARWATER TOWNSHIP SPRING CLEAN UP
Tentative Date – Please check website for changes**

June 20, 2020

7:30 AM - 12:00 NOON
AT CLEARWATER TOWNSHIP HALL
15015 State Hwy 24, Clearwater

First pickup or trailer (6x8) load will be FREE; First Large Trailer load will be \$25.00
2nd pickup or trailer (6x8) load will be \$25.00; 2nd Large Trailer load will be \$50.00

***For Clearwater Twp Residents Only ***
(Cash or Check payable to Clearwater Township only)

We will be accepting the following items:

Appliances: FREE - Refrigerators, Freezers, De-humidifiers, Washer, Dryer, Dishwasher,
Humidifier, Range/Stove, Microwaves, Air-Conditioners (NO Gas Refrigerators will be accepted)

*Camper Refrigerators will be \$50.00

Tires on or off the rim: Car/Truck Tires \$ 5.00 Semi Truck Tires \$10.00
Tractor Ties 24" or smaller \$30.00 24" or larger \$40.00

Electronics: \$10.00 each - Computers, Printers, Copiers, TVs, Stereo's etc

Mattress/Boxspring/Stuffed chair/Couch: \$20.00

Misc. Metal: Farm eq, iron, bolts, rims, tin, alum, anything metal - Free

**NO HOUSEHOLD GARBAGE, SHINGLES, PAINT, OIL, CONCRETE BLOCK, OR BRUSH WILL BE
ACCEPTED**

TIPS When loading Truck/Trailer: 1st drop will be, Dumpster (construction debris, wood, plastics,
furniture/mattress; 2nd drop will be Electronics, Appliances & scrap Iron) Please load your second
drop to the front of your truck/trailer and 1st drop to the back or top.

RECYCLING

Randy's Environmental Services – Using single Sort Recycling 64 gal. Bins

- If you are a seasonal residence or have a NON-Homesteaded residence and would like a Recycling Bin please call the township and leave your name and address so we can have a bin delivered

Service Questions -Contact Customer Service at 763-972-3335 if you have any program or service questions.

2020 Dates

April 10th & 24th / May 8th & 22nd / June 5th & 19th / July 3rd, 17th & 31st /

August 14th & 28th / Sept. (Saturday) 12th & 25th / Oct. 9th & 23rd / Nov 6th & 20th /

Dec 4th & 18th

Have your recyclables out at the curb by 6:00 a.m.

Put your recyclables together in your green and yellow cart:

• Glass bottles and jars • Metal cans • Mixed Plastics Recycling: plastic bottles, containers, lids, and tubs (1-7) • Paper: mail, office and school papers; magazines and catalogs; newspapers and inserts; shredded paper in stapled closed paper bags. • Phone books • Boxes: cardboard boxes; cereal, cracker, pasta and cake mix boxes; shoe, gift and electronic boxes. • Cartons: food and beverage

How to Prepare • No sharps (needles) • Leave caps on • No need to remove labels • Rinse cans, bottles and jars • No plastic bags or foam cups

Extra cardboard boxes can be flattened, tied into bundles no more than three feet wide by one foot tall

Township Mailbox Support Policy

Clearwater Township Mailbox support policy states that Mailboxes will only be repaired or replaced if the mailbox supports meet the townships standards and are damaged when actually hit by the snowplowing equipment.

Swing-away mailbox settings will survive heavy snow while other mailbox supports are subject to breakage resulting from the pushing of snow. You can purchase a swing-away mailbox support from the township for \$75.00 and if you reside on a Township road we will install them. (the mailbox itself shall be purchased and installed by the township resident)

If you reside on a County Road you can contact the Wright County Highway Department at 763-682-7383 or go to their website: <http://www.co.wright.mn.us/DocumentCenter/View/257/Mailbox-Support> and complete the request form. If you reside on a State Highway you should contact MN DOT at 320-223-6500.

If you choose to install your own mail box the recommended height is 48" from the road to the bottom of the installed mailbox. Newspaper tubes should be placed above the horizontal pipe to prevent snowplow damage and will not be repaired or replaced if damaged. Also, keep in mind that 911 signs should be placed behind the mailbox post so that they are not in the way of the snowplow.

COURI & RUPPE, P.L.L.P

Attorneys at law

705 Central Avenue East

PO Box 369

St. Michael, MN 55376-0369

(763) 497-1930

(763) 497-2599 (FAX)

www.couriruppe.com

Michael C. Couri*
Robert T. Ruppe**

**Also Licensed in Illinois*

***Also Licensed in California*

May 1, 2020

Annita Smythe
City Administrator
City of Clearwater
P.O. Box 9
Clearwater, MN 55320

Re: Clearwater and Lynden Townships; Fire Contract.

Dear Ms. Smythe:

The Lynden and Clearwater Township Boards have met to discuss the terms of a fire contract with the City of Clearwater and have agreed that the Townships are willing to enter into a fire contract for 2021 that encompass the following terms:

- 1/3rd of the annual fire budget to be split evenly between the three parties.
- 2/3^{rds} of the annual fire budget to be allocated based on the percentage of calls for each jurisdiction over a five-year moving average. This is the same formula shown as "M1 2021" on the "2021 Fire Contract Options" spreadsheet that Anita and Jean discussed in March.
- The first year debt service for the new fire truck to be allocated based on the percentage of calls for each jurisdiction over a five-year moving average.
- \$50,000 be included in each year's budget as a capital reserve for future equipment purchases.
- After the close of each year a budget to actual "true up" be performed, with a corresponding credit back to the Townships if less than the budgeted amount was spent or an additional check cut to the City from the Townships if more than the budgeted amount was spent.
- The City provides the Township with quarterly or monthly budget reports.
- The City provides the Township with quarterly or monthly run reports summarizing all fire department runs, the nature of the call (medical, fire, car accident, etc.), the address or location responded to, and the time and date of the response.

Annita Smythe
May 1, 2020
Page 2 of 2

- A fire advisory commission be established that meets at least annually to facilitate the free flow of information between the Townships and the City regarding fire service issues.

A contract on this basis can be approved in time for the City's 2021 budgeting process and before the Townships set their levies (the Townships continued their annual meetings to set the levy until late summer) and will ensure that all parties are able to adequately plan and budget for fire service in 2021. Please confirm that these points are acceptable for a 2021 fire service contract, at which point a draft document can be prepared for the parties to consider.

Sincerely,

Michael C. Couri
Couri & Ruppe, P.L.L.P.

Cc: Jenny Schmidt
Jean Just

Fish Lake Shores

From: Darrell Erickson, Field Engineer (derickson@whe.org)

To: clearwatertwp@frontiernet.net

Date: Monday, April 20, 2020, 03:13 PM CDT

To whom it may concern,

WH Electric CEA is proposing to convert existing overhead facilities in ROW at Fish Lake Shores to underground. Please see attached map of existing facilities and proposed route for underground primary. Please forward any calls to cell number below.

Thank you,

Darrell Erickson

Field Engineer

Wright-Hennepin Cooperative Electric Association

derickson@whe.org

(763)477-3062 office

(763)286-2121 cell

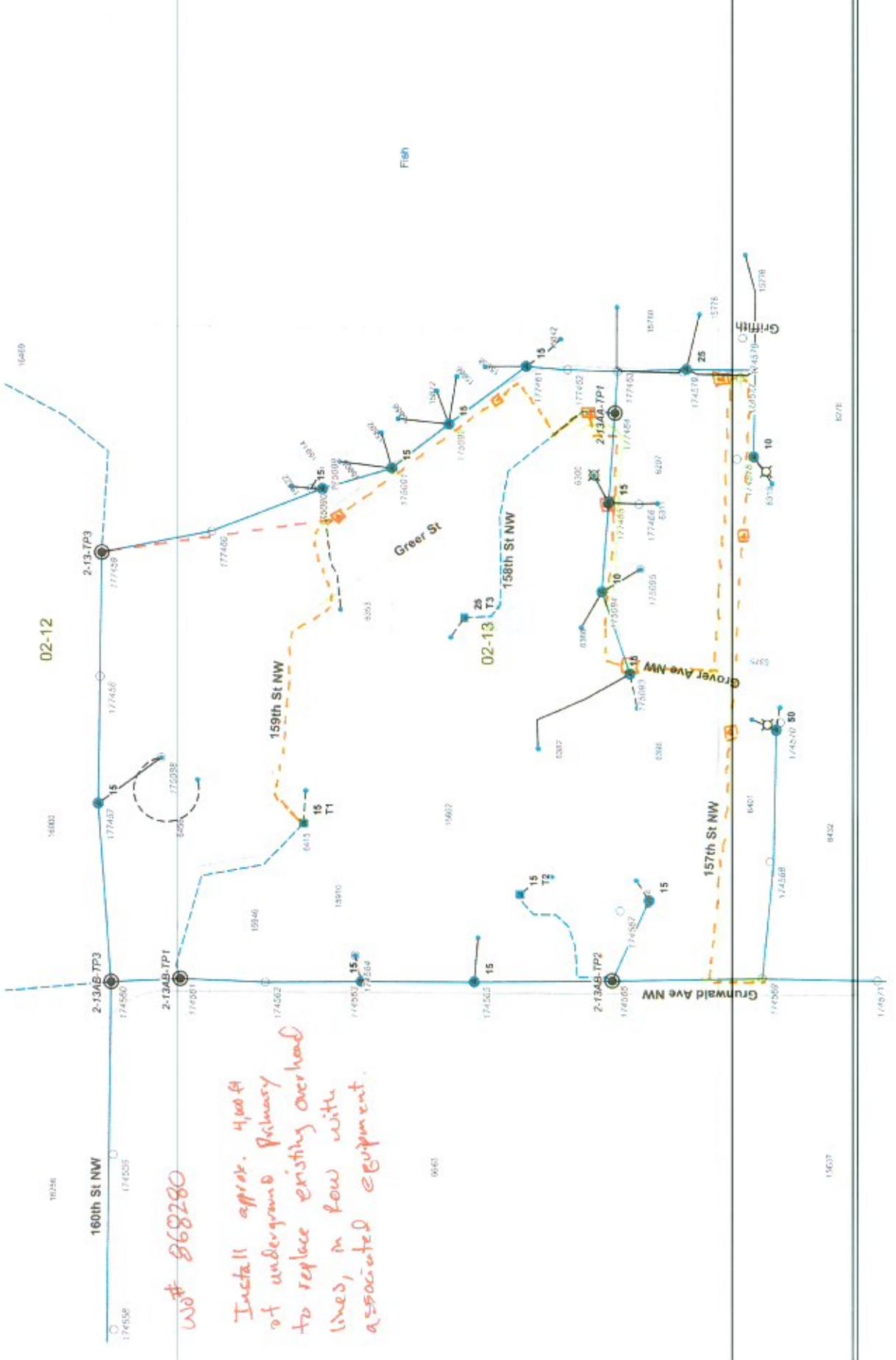
www.whe.org

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Fish Lake permit map.pdf

372.8kB



WO# 268280

Install approx. 4,000 ft of underground primary to replace existing overhead lines, in low with associated equipment.

02-12

02-13

Fish

15037

8432

8278

Date: April 6, 2020
To: Clearwater Township Board of Supervisors
From: Duane and Cindy Sprague
14163 Jenkins Ave NW
South Haven 55382

We reside on Jenkins Avenue NW. We noticed in last month's agenda that the subject of chip-sealing was discussed. We are requesting the Clearwater Township Board to consider chip-sealing Jenkins Avenue NW.

We see increased traffic to and from the Wildlife Management parking area located at the end of Jenkins Avenue NW. The increased level of traffic creates poor road conditions in Spring and Fall hunting times, especially during the Spring thaw and when it rains. As a gravel road, Jenkins Avenue NW needs occasional loads of gravel dumped and spread on it with periodic grading to maintain the integrity of the road.

We think that chip-sealing would pay for itself over the life of the road. Thank you for your consideration.